



KANKAKEE COMMUNITY COLLEGE
District 520

October 15, 2024

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair
Mr. Michael Proctor, Secretary
Mr. Brad Hove
Mr. Michael Kick
Mr. Patrick Martin

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was a walk-in employment matters closed session item.

BOARD RECOGNITION

Dr. Quincy Rose Sewell, VP of Academic Affairs, introduced Deans Paul Carlson, Chris Gibson and Jen Huggins. In turn, they introduced new faculty members Heather Baud, Kaitlin Burgess, Melvina Calvin-Edwards, Mark Evett, Michael Kettley, Tim Marcotte, Mary Nehls, and James Stafford. The Board welcomed them, and Dr. Boyd thanked them for their commitment.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the September 17, 2024 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Proctor and seconded by Mr. Kick to approve the October 15, 2024 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and 1Y-OS program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursement as presented.

***APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve the request to bid Phase II of the Manufacturing Training Academy renovations.

On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken
Motion Carried

APPROVAL OF SUPPLEMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT

The administration recommended the Board adopt a resolution expressing the Board's intent to include in the Fall 2024 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 10.79 cents, and further resolve that the Board direct the administration to publish the Board's intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Hove and seconded by Mr. Proctor to adopt the supplemental tax resolution as presented and to direct administration to publish the Board's intent and meet the requirements of Section 3-14.3 of the Public Community College Act. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken
Motion Carried

APPROVAL OF PROTECTION, HEALTH, AND SAFETY PROJECTS

The administration recommended the Board approve the Protection, Health, and Safety (PHS) projects in the amount of \$579,000 as follows: courtyard lighting upgrade and main roadway boulevard repair. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the PHS projects as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken
Motion Carried

APPROVAL OF RECOMMENDED 2025-2026 ACADEMIC CALENDAR

The administration recommended the Board approve the 2025-2026 academic calendar. Motion was made by Mr. Kick and seconded by Mr. Hove to approve the 2025-2026 academic calendar as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. The scholarship breakfast was well attended by donors and students. Spring registration is open. The employee recognition dinner will take place on Friday, October 18. Dr. Boyd congratulated Trustee Martin on 20 years of service on the Board and Trustee Orr on 10 years of service.

Student Trustee Rogers gave his report to the board. Student Life has been busy with activities for Hispanic Heritage month. In addition, student clubs have activities planned for Halloween and the fall semester. As president of the Student Advisory Council, he will hold a Pizza with the President event to engage with students.

APPROVAL OF SHORT-TERM INVESTMENTS

The administration presented numerous short-term investments. Motion was made by Mr. Proctor and seconded by Mr. Hove to approve the investments as presented. On roll call, the vote was:

AYES: Hove, Kick, Proctor, Boicken

ABSTAIN: Martin

Motion Carried

APPROVAL OF FINANCIAL REPORTS

The administration presented the Reconciled Cash Report for August 31, 2024 and the Investment and Financial Summary Report for September 30, 2024. Motion was made by Mr. Hove and seconded by Mr. Kick to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Kick, Proctor, Boicken

ABSTAIN: Martin

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,383,793.73, eight (8) purchase order requisitions over \$10,000, and two (2) special bills totaling \$30,634.07 were presented for Board review. Motion was made by Mr. Kick and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Kick and seconded by Mr. Martin to convene to closed session. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken

Motion Carried

The Board went into closed session at 5:26 pm. The Board returned at 5:50 pm. Motion was made by Mr. Hove and seconded by Mr. Kick to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Hove and seconded by Mr. Martin to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnership Contracts
- (4) Approval of Revision of the Full-Time Faculty Appointments for Summer Term 2024
- (5) Approval for Payroll and Payment Authorizations to Adult Participant in WIOA Work Experience Program in Kankakee and Livingston Counties
- (6) Approval of Full-Time Faculty Tenure Award

On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:51 pm was made by Mr. Proctor and seconded by Mr. Kick. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Boicken

Motion Carried

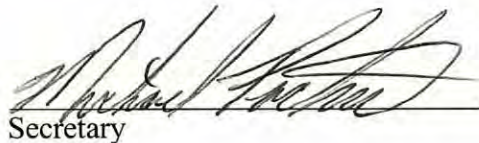
Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair


Secretary